



Workplace Safety & Health Divisional Committee
Meeting #2 Minutes
HSD Administration Office
December 20, 2012 at 12:30 pm

5 Chrysler Gate
Steinbach, MB
R5G 0E2

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Committee Members
Employer Members

Marilyn Plett
Trustee

Andrew Wiebe
Trustee

Randy Dueck
Chief Safety Officer

Chris Gudziunas
Student Program

Bob Proulx
Maintenance

Esther Enns
Secretary

Committee Worker Members

HTA Rep
David Thiessen

Val Ginter
HAP Rep

Susan Nickel
Non-Unionized Staff

Ronda Alexiuk
CLAC Rep
Educational
Assistants

Raymond Roy
CLAC Rep
Custodians

Cam Kelbert
SRSS Rep
Academic

Kim Poirier
SRSS Rep
Vocational

Jessy Unrau
SRSS Rep

Number of
Employees - 1100

Meeting chaired by David Thiessen

Present: Chris Gudziunas, Andrew Wiebe, Bob Proulx, David Thiessen, Val Ginter, Susan Nickel, Rhonda Alexiuk, Raymond Roy, Kim Poirier, Cam Kelbert, Dave Rushforth, Jessy Unrau, Esther Enns, Peter Heese (invited guest), Gary Black (HSD WSH Consultant)
Regrets: Marilyn Plett

1. Review of Minutes of Last Meeting
Minutes of November 12, 2012 meeting were adopted as presented.
2. Divisional WSH Program Handbook Update
 - Safety Program binders will be expanded based on COR program
 - Process for handling WSH concerns was reviewed and discussed
3. SRSS- WSH Committee and the Divisional Variance Review
 - History and purpose of the SRSS WSH Sub-Committee was presented, their representation will be expanded
 - Documentation will be added to HSD Program Safety Manual
4. Review of School Inspections Round #2
 - Second inspections were due on December 7
 - School inspections were reviewed and discussed
5. Review of Incident Reports
 - One incident report was presented and discussed. Incident was called in to WSH.
 - i. November 16, 2012: Stonybrook Middle School
6. MSBA – School Security Survey Report
 - HSD security measures were discussed
7. New Business
None
8. Adjournment at 2:28 p.m.
9. Date of Next Meeting: Thursday, March 14, 2013